



"Accepting the Challenge"

Facilities/Transportation Committee Minutes

Thursday, October 4, 2012 – 11:30 a.m.
Board Room, Administration Office

Present: D. Karnes, Chairperson, J. Murray, K. Sumner,
P. Bowslaugh (alternate), M. Sefton, P. Bartlette, Dr. D. Michaels,
M. Clark, R. Harkness

Regrets: K. Zabowski

1. CALL TO ORDER:

The Facilities & Transportation Committee Meeting was called to order at 11:45 p.m. by Committee Chairperson, Trustee Karnes.

2. APPROVAL OF AGENDA

Discussions regarding the following items were added to the agenda:

- Committee tour of available facilities as Assiniboine Community College;
- A verbal update on all facilities projects by the Director of Facilities and Transportation;
- The possibility of the need for an additional bus route by the Supervisor of Transportation.

The agenda was approved as amended.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of September 6, 2012 were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A) Public Consultation – Growth & Sustainability.

Trustee Sefton confirmed the Board would be receiving in-camera at the October 9, 2012 Regular Meeting of the Board of Trustees, an analysis of the data from the three public consultations. Detailed discussions of the data, together with determining the next steps, would take place at the Board Planning Session to be held on October 18, 2012.

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) B.J. Hales Ad-Hoc Committee Reports

The Committee agreed an agreement between the Brandon General Museum & Archives Committee and the Brandon School Division needs to be developed. It was further agreed such an agreement would include a clause that the collection would return to the Division should the Brandon General Museum & Archives cease to exist. Discussions were held regarding a relative of Mr. Munroe, one of the contributors to the collection, who inquired about the collection being returned to the family. Until a meeting date with the Brandon General Museum & Archives Committee had been held, further discussion on the matter would be held in abeyance.

B) Bussing Request

The Supervisor of Transportation, Mr. Ron Harkness, spoke to the ride times for the students referenced in the parent letter requesting alternate bussing arrangements. It was noted that the ride time from last year to this year had been reduced by six minutes. He also spoke about what would need to be done in order to meet this request. Discussions were held noting this was a school of choice request and the rules for school of choice would apply. It was agreed the request would be denied by the Committee and Senior Administration was to advise the parent of this decision.

C) George Fitton Design Development Submission

Director of Facilities and Transportation, Mr. Mel Clark, spoke to the George Fitton Design Development documentation which had been provided by the architect. He provided clarification with respect to questions regarding the daycare. It was agreed the motion to submit the design development documents to the Public School Finance Board for approval would be brought to the Board Meeting on October 9, 2012 as a late item.

Recommendation:

That the Design Development Submission for the George Fitton School Daycare and Gymnasium addition be hereby approved and the Architect be authorized to forward same to the Public Schools Finance Board for their approval.

D) School Speed Zones

The responses received from school administrators with respect to speed zones around their schools was reviewed. It was noted that the list was incomplete and more information from other schools may still follow. Mr. Clark, Director of Facilities and Transportation noted a similar review had taken place 8 to 10 years ago which resulted in school zone markings being put in place on many of the major roadways close to schools to alert drivers to the school zone and students crossing busy streets. Discussions were held regarding signal crossings versus signage crossings. Senior Administration was directed to contact the schools that had yet to reply to the survey. A motion was to be presented to the Board of Trustees asking that the information received from school administrators be forwarded to the City of Brandon for their review.

Recommendation:

That the information received from school administrators regarding speed zones around schools be forwarded to the City of Brandon for their review.

E) Policy Review – Part 9

Superintendent, Dr. Michaels reviewed Policy 9052 – “School Vandalism Watch” for the Committee, noting the program no longer existed. It was agreed the policy would be rescinded. (Appendix “A”).

Recommendation:

That Policy 9052 – “School Vandalism Watch” is hereby rescinded.

F) Tour of Facilities at Assiniboine Community College

Trustee Sefton circulated a map of Assiniboine Community College and spoke about a tour he and members of the Facilities and Transportation Committee took of available classroom space at the College. He noted the tour was a follow-up to inquiries and suggestions made at the Public Consultations regarding growth and facilities. He noted classroom spaces were still being fully utilized by the College; however, the shops area was vacant. He reviewed the spaces available, which he noted were totally sealed off from the rest of the facilities. Mr. Sefton noted the plumbing, electrical, machine shop and carpentry shop did not require any renovations. Renovations would be required to turn the home economics and industrial arts classes into regular classrooms in the Division schools. It was agreed discussions with Dr. Gerald Farthing would be necessary as well as approval from the Public Finance Board in order to pursue the possibility of using ACC for Division programming. It was agreed the possibility of using ACC for shop and home economics would solve several issues including: programming; transportation; preparation time; and instructional time. Discussions were also held regarding the possibility of consolidating and moving the eastside and westside band programs to ACC as well. Trustees asked questions for clarification with respect to rental costs and possible long term plans for the campus.

The Director of Facilities and Transportation was directed to provide a list of space available in the Division schools should the home ec., shop and band programs be moved to ACC. The Superintendent was directed to contact Mr. Gerald Farthing to discuss the possibility of using ACC for Division programming. The Supervisor of Transportation was directed to provide information regarding any bussing issues such a move would present, together with costs. This information was to be prepared for Board's planning session to take place on October 18, 2012.

6. OPERATIONS INFORMATION

- The Director of Facilities and Transportation provided verbal updates on the following:
 - Neelin Heating System should be completed by November, and a temporary heating system is in place if needed;
 - Crocus Plains Welding Shop should be operational within the next week or so, the completion of the roof for the shop depends on the weather;
 - Ramps for the portables should be in place within the next week or so;
 - Vincent Massey project should be completed by the third week in October. Currently the Brick Mason is working at the school on this project;
 - The Vincent Massey emergency roof replacement has received final funding and the work should start within the next week.
- The Director of Facilities also provided information regarding the City's HUB Zoning regulations. He noted schools will not be allowed in the area between 10th Street and 8th Street and between Princess and Pacific. This area is zoned for retail only. Off-Campus would be grandfathered, but should the Division out grow its current site for the Off-Campus program a conditional permit may be required.
- The Supervisor of Transportation noted there were overloads on two routes: The Patricia Heights area needed an additional bus for overloading; and the New Era/Riverview area has an overload issue with high school students going to Crocus. Mr. Harkness confirmed they are still trying to figure out what is causing the overload in this area. He noted he will try to work within the existing infrastructure otherwise another route may need to be added. A bus is available if needed however driver's wages and kilometer operating costs would need to be taken into consideration. This was provided as information for the Committee.

7. **NEXT REGULAR MEETING: Thursday, November 1, 2012, 11:30 a.m., Board Room**

The meeting adjourned at 12:55 p.m.

Respectfully submitted,

D. Karnes, Chair

J. Murray

K. Sumner

P. Bowslaugh (Alternate)



BRANDON SCHOOL DIVISION POLICY

POLICY 9052

SCHOOL VANDALISM WATCH

Adopted: Motion 45/92

The "School Vandalism Watch" program is endorsed for implementation into the Brandon School Division by the Brandon City Police and the use of a corporate or service club sponsor for the project is approved.